



**PATTON TOWNSHIP
CENTRE COUNTY, PENNSYLVANIA**

100 PATTON PLAZA – STATE COLLEGE, PENNSYLVANIA – 16803

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DATE: January 12, 2022
TO: Recreation Advisory Committee (RAC)
FROM: Susan Wheeler, Public Works Project Manager
SUBJECT: Recreation Advisory Committee Meeting
Tuesday, January 18, 2022 @ 5:30 p.m.
Meeting Location: Patton Township Large Meeting Room (in person)

Committee members not able to attend in person will join via zoom.

<https://us02web.zoom.us/j/4843545752>

Meeting ID: 484 354 5752

+1 929 205 6099

Our agenda for the Committee meeting on Tuesday, January 18, 2022 at 5:30 p.m. is as follows:

1. CALL TO ORDER

2. APPROVAL OF MINUTES

Enclosed are the minutes from the November Recreation Advisory Committee, which should be reviewed and accepted. The December meeting was cancelled due to a lack of discussion/action items.

3. ORGANIZATIONAL ITEMS

- a. Introduction of Newly Appointed Committee Member – Mr. Greg Turner
- b. Farewell to Expiring Term Member – Ms. Cindy Solic
- c. Appointment to the Centre Region Parks and Recreation Authority (CRPRA) – Ms. Cindy Solic (as special liaison for the Township)
- d. Election of Officers
Officers for 2021 were: Chair: Ms. Ann Taylor
 Vice-Chair: Ms. Cindy Solic

The Committee should hold election of officers for 2022.

d. The Recreation Advisory Committee should adopt the schedule of meetings for 2022. Staff also requests that the Committee set the January 2023 organizational meeting date. Following the meeting pattern of past years (3rd Tuesday of each month), the proposed meeting dates for 2022 are:

February 15	May 17 – parks tour	September 20 – parks tour
March 15	June 21	October 18
April 19	July 19	November 15
	August 16	December 20 (noon meeting)

January 17, 2023 - Organizational Meeting

The meeting times will be 5:30 p.m. with meetings being held either in person or via zoom at the discretion of the Committee. The ability to hold the spring and fall parks tours will be determined as those dates approach. Historically, the parks tours begin at 4:00 p.m.

4. ADDITIONS TO THE POSTED AGENDA

At this time, the Chair may announce and/or ask the Committee members for the addition of agenda items that are not already on the agenda.

Any Committee member wishing to add an item to the agenda shall ask for recognition by the Chair and shall make a motion to add an item, including stating the nature of the item and reason for changing the agenda. If the motion is seconded, the Chair shall oversee discussion and a vote on the motion to add the item. If the motion is approved by a majority vote of the individuals present and voting, the item shall be added to the agenda. The Chair shall determine the placement of the added item within the meeting agenda.

5. MATTER OF RECORD: NEW PUBLIC WORKS DEPARTMENT ORGANIZATION STRUCTURE

The Patton Township Public Works Department has been restructured into two (2) new departments.

1. Engineering, Planning, and Zoning (EPZ):

Ms. Alexandra Castrechini is the Director of EPZ and is the Township Engineer. Ms. Susan Wheeler, Project Manager, will reside in the EPZ department.

2. Public Works Operations (PW Operations):

Mr. Ken Soder is the Director of PW Operations. Currently, Ms. Nicole Harter is the Acting Zoning Officer and the Public Works Secretary.

The new department organization became effective on December 6, 2021. Staff support for the Recreation Advisory Committee will come from the EPZ Department.

6. BERNEL ROAD PARK PHASES 2A AND 2B – DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES (DCNR) GRANT

A grant application was made to DCNR in April of 2020 for the Bernel Road Park Phase 2A project. On December 23, 2020, the Township was notified that a grant award of \$155,000 was being given to the Bernel Road Park Phase 2A project (the original grant submission was for \$250,000).

The DCNR Project Manager advised the Township that they could apply for additional funds in 2021 to add to the awarded 2020 funds and delay construction until after the 2021 grant award announcements were made.

A DCNR grant submission was made in April 2021 to seek the additional funds (called Phase 2B) needed to complete construction of the project.

The grant award announcement was made on December 30, 2021 and \$125,000 in grant monies were awarded to the Bernel Road Park project (a total of \$280,000 in grant money for Phases 2A/2B).

7. GREEN HOLLOW PARK PHASE 2 ADA PATH CONSTRUCTION

YSM Landscape Architects designed Phase 2 of Green Hollow Park ADA Path project. The project went to bid through PennBid and bids were due on January 12, 2022.

YSM is conducting a review of the bids and checking references in anticipation of making a recommendation to the Board of Supervisors for consideration/action at their January 26, 2022 meeting. Staff will provide an update to the Committee.

8. SCOTIA ROAD SHARED USE PATH SCOPING STUDY/ALTERNATIVES ANALYSIS

Request for Proposals (RFPs) for the Scotia Road Shared Use Path Scoping Study/Alternatives Analysis were advertised and accepted through PennBid. Proposals were due by 11:00 am on Monday, January 10, 2022.

Seven (7) proposals were submitted. Ms. Wheeler and Ms. Castrechini are completing a preliminary ranking of the submitted proposals using a rubric and Ms. Wheeler will update the Committee. In the case of professional services, the Township is not bound to accept the lowest priced proposal but can decide on the firm that is best qualified for the project.

Staff will provide a summary to the Committee. The Committee should discuss whether or not they would like to hold interviews and of which firms, before making a recommendation to the Board of Supervisors. Interviews will be held via zoom or Microsoft Teams.

9. TREEPENNSYLVANIA SPRING 2022 GRANT ROUND

Ms. Wheeler has made the preliminary grant submission to TreePennsylvania for fifteen (15) bare root trees for the spring 2022 grant round.

The Committee should discuss the species and location for the tree plantings. Past successful grant rounds (3) have included tree planting along the Circleville Road Bike Path, planting along the fairways of the disc golf course at Bernel Road Park, and planting around the wetland along the Circleville Road Bike Path.

10. PENNSYLVANIA PARKS AND RECREATION SOCIETY (PRPS) 2021 MEMBERSHIP

The Township has renewed the membership of the Committee members to PRPS for 2022.

11. LEAGUE OF AMERICAN BICYCLISTS

The 2022 National Bike Summit will be held March 27 – 30, 2022 in Washington, DC. Ms. Wheeler will attend virtually.

12. PROJECT LIST FOR 2022

The following is a list of projects scheduled for 2022:

- Green Hollow Park Phase 2 ADA Path – construction
- Scotia Road Shared Use Path - alternatives analysis study
- Bernel Road Park - tennis court conversion to pickleball
- Green Hollow Park - pickleball court conversion to tennis
- Bernel Road Park Phases 2A/2B – bidding and construction
- Connectors to Valley Vista Shared Use Path – study/analysis and recommendations
- Ongoing maintenance of parks under control of the Township
- TreePennsylvania Grant program

13. REGIONAL PARKS ISSUES UPDATE

Ms.Solic will provide an update.

14. OTHER BUSINESS

15. ADJOURNMENT

cc: Doug Erickson, Township Manager
Larry Pegher, Finance Director
Alexandra Castrechini, Director of Engineering, Planning & Zoning/Township Engineer
Patton Township Board of Supervisors Members
Nicole Pollock, Senior Planner, CRPA
Pam Salokangas, Director, CRPR
Jim Carpenter, Parks Supervisor, CRPR