



**PATTON TOWNSHIP
CENTRE COUNTY, PENNSYLVANIA**

100 PATTON PLAZA – STATE COLLEGE, PENNSYLVANIA – 16803

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BOARD OF SUPERVISORS

BOARD MEETING ROOM
PATTON TOWNSHIP MUNICIPAL BUILDING

November 10, 2021

5:00 PM

***** AGENDA UPDATED *****

Updates Include: Item 3c – will delay discussion until 6 pm; Item 3d – presentation slides included; Items 8 & 8d3 – additional re-appointments included; Item 9a – new attachment;

PLEASE NOTE: This meeting will be a hybrid, combining in-person and tele-conferencing.

The Public is welcome to attend via Zoom, but may also provide comments prior to the meeting by email patton@twp.patton.pa.us or phone 814-234-0271 (ask for the Manager)

The meeting will be broadcast live on C-NET (Comcast Ch 7) and live-streamed at <https://www.youtube.com/user/CNetCentreCounty/live>

Join Zoom Meeting Information:

<https://us02web.zoom.us/j/84285703027>

Meeting ID: 842 8570 3027

or Dial-up: 929-205-6099

1. If you are not a Board member or a Patton Township staff member we request that you turn off your video. If you are an applicant or presenter, please wait to be recognized by the Chair or Manager to turn on your video and speak.
2. If you are a member of the public and would like to provide comments during Item 2; Public Comments or on a particular agenda item, please use the “raise hand” feature of the Zoom application. Please wait for the Chair to indicate that it is your opportunity to speak. Public comments will be limited to five minutes per person per item.

To receive Board agendas via email, please email a request to patton@twp.patton.pa.us
Meetings can be live-streamed at <https://www.youtube.com/user/CNetCentreCounty/live>

1. CALL TO ORDER

The Chair will call the meeting to order.

a. Announcements - none

b. Pledge of Allegiance – as you are able, please rise and join the Board in the Pledge

c. Additions to the Posted Agenda

The Board of Supervisor has adopted the following procedures for adding items to a posted agenda:

The tentative agenda for the Patton Township Board of Supervisors is typically published on the Friday prior to the Wednesday meeting. An Updated Agenda is typically published on the Tuesday prior to a Wednesday meeting. The Updated Agenda shall be considered the “posted” agenda in accordance with Act 65 of 2021.

At this time, the Chair may announce and/or ask the other Board members for the addition of agenda items that constitute Emergency Business or are considered de minimis in nature and do not involve the expenditure of funds or entering into a contract or agreement. The Chair shall determine if the items do constitute Emergency Business or are considered de minimis in nature and will determine the placement of each such added item within the meeting agenda.

Any Board member wishing to add an item to the agenda that is not Emergency Business and not considered de minimis in nature shall ask for recognition by the Chair and shall make a motion to add an item, including stating the nature of the item and reason for changing the agenda. If the motion is seconded, the Chair shall oversee discussion and a vote on the motion to add the item. If the motion is approved by a majority vote of the individuals present and voting, the item shall be added to the agenda. The Chair shall determine the placement of the added item within the meeting agenda.

Please see attachment “Item 1a, Meeting Conduct Policy”, for guidance on meeting decorum.

2. PUBLIC COMMENTS

Residents/taxpayers may address the Board on issues of interest to the Township. Comments related to specific agenda items should be deferred until that point in the meeting.

If you are attending on Zoom please use the “raise hand” feature of the Zoom application and wait for the Chair to indicate that it is your opportunity to speak.

If you are attending in-person please approach the podium and wait for the Chair to indicate that it is your opportunity to speak.

Public comments are limited to five minutes per person.

3. PRESENTATIONS / PUBLIC HEARINGS**a. Veterans Day Resolution**

Supervisor Pam Robb has authored a Resolution honoring our servicemen and servicewomen on Veterans Day.

The Board should review attached Item 3a and consider action to approve Resolution 2021-024, “A Resolution of the Township Of Patton, Centre County, Pennsylvania Recognizing and Celebrating Veterans on Veteran’s Day, and Honoring All Veterans, Serviceman, and Servicewomen of Patton Township and Centre County.”

b. Citizen Commendation from Chief Jolley

On October 10th a customer outside the National Sporting Arms store in the Colonnade Plaza accidentally shot himself in the leg while clearing his weapon in his vehicle. The man entered the store and notified staff of his injury. An employee, Mr. Matthew Ryan, jumped into action. Mr. Ryan began administering life saving first aid including applying a tourniquet and packing the wound, which was crucial to the gentleman’s survival and recovery.

Chief Jolley wishes to publicly recognize Mr. Ryan’s actions by presenting him with a Citizen Commendation for his quick response to a potentially tragic accident.

3. PRESENTATIONS / PUBLIC HEARINGS (Continued)**c. CATA's A Route A Disruption: Correspondence with CATA Board Chair**

Please see the attached correspondence between Chair Trevino and CATA Board Chair Spychalski regarding the A route that served the Park Forest Village community.

The Board should review attached Items 3c.1 (current correspondence) and 3c.2 (prior correspondence) and discuss the issue.

Mr. Parfitt is available to join the meeting after 6 pm. The Manager recommends delaying this item until he can participate.

d. Proposed 2022 Township Budget: Presentation and Tentative Adoption

A copy of the proposed **2022 Township Budget** is attached. This document presents each major revenue and expenditure category in a two-page section. A copy of the companion book, the **Line Item Detail**, is attached to the digital agenda as a pdf document. This document shows more detail on revenue and expenditures and has a description of each line item in the proposed budget. The proposed budget and line item detail have been prepared by the staff and constitute the recommendation of the Manager.

The Budget documents are also on the Township's website.

1) Budget Presentation

The Director of Finance and Administration will provide an overview of the proposed 2022 Budget.

2) Tentative Budget Adoption

The Board should adopt the Manager's recommendation, with or without changes, as the Tentative 2022 Township Budget to provide a working document for advertising, public review and comment. After the Public Hearing scheduled for November 17, 2021; the Board will identify any changes required before final adoption of the 2022 Township Budget on December 8, 2021. If significant increases are to be made in the Tentative 2022 Township Budget, re-advertising is required. Reductions in the Tentative Township Budget do not require re-advertisement.

3. PRESENTATIONS / PUBLIC HEARINGS (Continued)**d. Proposed 2022 Township Budget: Presentation and Tentative Adoption (Continued)****3) Budget Review Schedule**

The following budget review schedule has been advertised:

- November 17 Public Hearing on Budget and Budget Work Session
- December 8 Budget Adoption (part of regular meeting agenda)

Additional work sessions or meetings may be scheduled by the Board as necessary. The Board should confirm or revise the schedule as appropriate. The Board may defer the decision to schedule additional work sessions until the end of the November 18th work session.

The slides from the presentation are included in the Agenda Update.(Item 3d.3)

4. PUBLIC SAFETY**a. Police Update**

The October 2021 Public Safety Report is included with the agenda materials. The Police Chief will review the reports and respond to questions.

5. PUBLIC WORKS**a. Re-organization of Public Works Department**

The following changes were included in the 2022 Budget. The Manger will brief the Board on the following changes to the Township's internal organization structure:

The Department will be separated into two new Departments:

Public Works Operations
Engineering, Planning and Zoning

New Department Directors

Ken Soder – Public Works Operations
Alexandra Castrechini - Engineering, Planning and Zoning Department

5. PUBLIC WORKS (Continued)

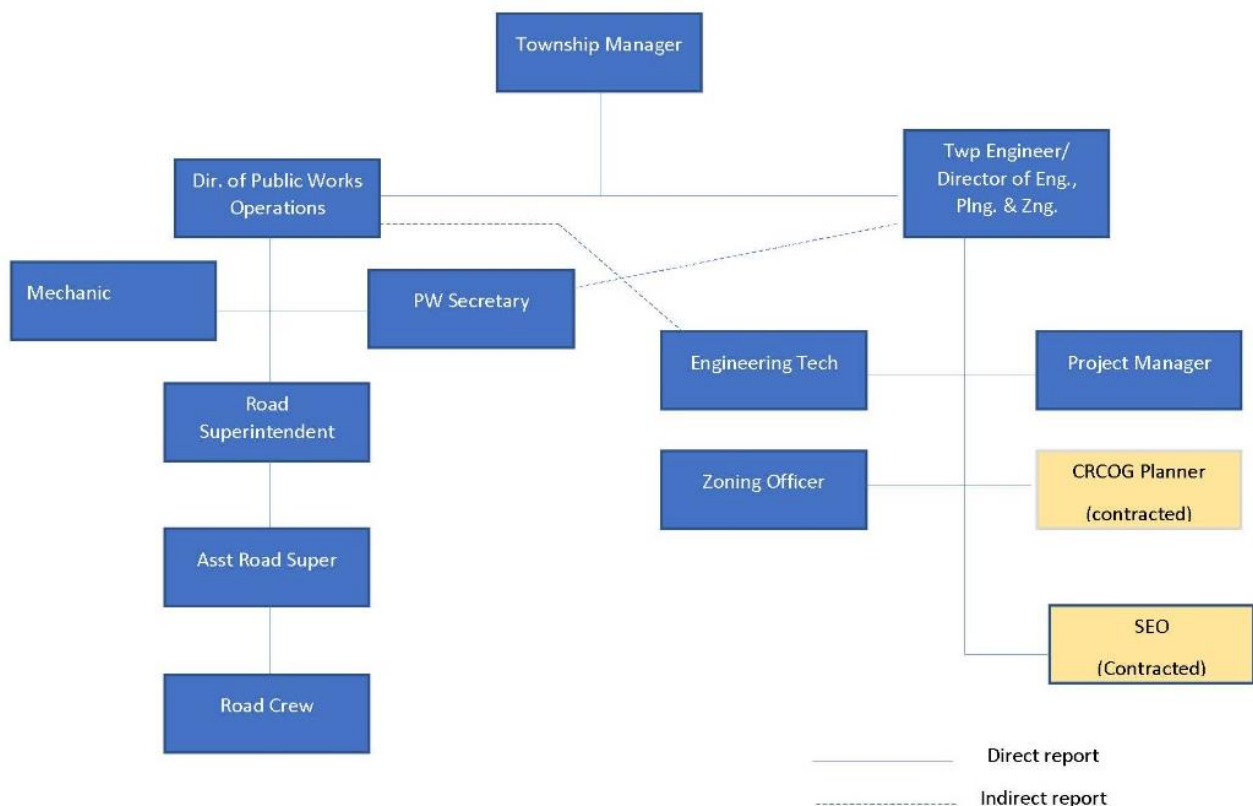
a. Re-organization of Public Works Department (Continued)

The new department organization will become effective on Monday, December 6th. In broad terms, the Operations department will be focused on maintenance of existing assets, while Engineering, Planning and Zoning (EPZ) will be more focused on land development and the creation of new assets and major upgrades to existing ones. Obviously there will be a lot of communication and sharing between the departments.

While this change is significant internally, my expectation is that the public will see very little impact in service delivery. For the most part each employee's assigned tasks will continue as before. And over time, I would prefer to see more cross-department working.

A revised organization chart is provided below.

DJE 11-01-2021



5. PUBLIC WORKS (Continued)**b. Appointment as Township Engineer**

The Manager recommends the Board take action to appoint Ms. Alexandra Castrechini, P.E., to the position of Patton Township Engineer. Ms. Castrechini has been the Acting Township Engineer since mid-August.

6. PLANNING AND ZONING**a. Zoning Hearing Board Decisions**

The Zoning Hearing Board met on November 3rd and rendered decisions on 2 cases regarding commercial signage.

For your information – the Zoning Hearing Board (ZHB) is a quasi-judicial body that operates independently from the Board of Supervisors. The ZHB most commonly hears cases related to requested variances from the Township's zoning regulations but is also empowered by the Code of Patton Township to rule on variances and special exemptions for signs as found in Chapter 140 of the Code.

All decisions of the ZHB are reported to the Board of Supervisors by the Manager. If the Board of Supervisors, or anyone else, wished to contest a ZHB decision, the appeal would be filed with and decided by the County Court of Common Pleas.

In the first case the ZHB approved a de minimis dimensional variance for a new sign at the Wegmans store in the Colonnade shopping center. See the attached Item 6a.1 concerning the facts of the decision.

In the second case the ZHB has approved a Special Exception for a development sign for the Patton Crossing mixed-use property under Section 140-24 for signage that is unique and demonstrates "excellence in planning and design." See the attached Item 6a.2 concerning the facts of that decision.

For this item the Board should

- Review the materials included with the agenda
- Receive a brief overview of the cases from the Manager
- Solicit other information as needed or desired
- Solicit public input
- Following any discussion, indicate if the Board wishes to contest either decision

7. ADMINISTRATION**a. Vacancies on Township Authorities, Boards and Commissions (ABCs)**

The Township currently has two vacancies to fill:

Open Space Stewardship Committee - partial term expiring 12/31/2023

Open Space Stewardship Committee - partial term expiring 12/31/2025

The following seats will be open as of January 1st:

Zoning Hearing Board – 3 year term

Planning Commission – 4 year term

Recreation Advisory Committee -- 3 year term

Open Space Stewardship Committee - 6 year term

The ABC committee and Manager will be working over the next few weeks to interview applicants and nominate residents for positions. Anyone interested in serving should provide an application to the Township Manager by November 24th. An application form and the ABC descriptions are included with the agenda materials.

This item is for information only. The Consent Agenda (Item 8) does include the re-appointment of several volunteers who are eligible and willing to serve another term. Please Remember – Public Service Matters.

8. CONSENT AGENDA

The items included below are routine in nature and it is not anticipated that any will generate discussion or questions. The actual Consent Agenda with a brief description of each item is included with the agenda packet materials distributed to the Board and will also be available to the public at the sign-in table. At the request of a Board member any single item or all items on the Consent Agenda can be discussed and voted on separately. If no items are “pulled,” the Board should consider a motion for “approval of the Consent Agenda items as shown on the agenda.”

a. Public Safety – no items

b. Public Works – no items

c. Planning & Zoning – no items

d. Administration

1) Minutes: October 27, 2021

2) Voucher Report

3) Re-appointments to ABCs

9. MANAGER'S REPORT

The Manager will report on current matters, including:

- a. Correspondence
 - [1] Response letter from Senator Toomey (enclosed)
- b. Announcements
 - [1] LDP submitted for Toftrees West – 155,000 sq ft Medical Office Building
- c. Upcoming Events
 - [1] November 11, Veterans Day, Office **OPEN**
 - [2] November 25 & 26, Thanksgiving and Black Friday, Office Closed
 - [3] November 29, Traditional start of deer hunting, Office **OPEN**
 - [4] December 13-17 - Bulk Waste Collection
 - [5] December 24, Christmas Eve, Office Closed
 - [6] December 31, New Years Eve, Office Closed

10. COMMITTEE REPORTS

Board members should report on the meeting(s) of the COG and other committee(s) on which they serve, including:

- a. Council of Governments Committees (Committee agendas can be downloaded by clicking the highlighted link)

[Climate Action & Sustainability](#), Nov 8

- Adoption of Climate Action and Adaptation Plan
- Refuse Contract Fuel Price Increase
- Refuse Contract Transition to Waste Management

[Joint Public Safety, PSE, TLU](#) Nov 9

- Annual meeting with PennDOT, West Penn Power, Verizon, Comcast, Columbia Gas of PA, Pennsylvania State Police and the Centre County 911 Communications Center

[Parks Capital](#), Nov 9

- Future Projects Funding / CIP / Comp. Study Action Plan Discussion
- Master Plan Review and Modification Process

Finance, Nov 11

[Human Resources](#), cancelled

Facilities, Cancelled

10. COMMITTEE REPORTS (Continued)

Future Meetings:

Exec, Nov 18

Transportation and Land Use, Dec 6

Facilities, Dec 7

Human Resources, Dec 1

Public Services & Environmental, Dec 2

Climate Action & Sustainability, Dec 13

Public Safety, Dec 14

Finance, Dec 9

Exec, Dec 15

- b. Patton Township Housing Task Force, September
- c. State College Borough Water Authority (3rd Thursday)
- d. Centre Area Cable Consortium, as needed – Trevino (did not meet)
- e. Spring Creek Watershed Commission – Mason (did not meet)
- f. Centre County Metropolitan Planning Org. Nov. 23, – Robb, Abrams Alt.
- g. Centre County Airport Authority, (4th Thursday) **(reports enclosed)**
- h. Solar Power Purchase Working Group – Whitman, Pegher Alt.

11. OTHER BUSINESS

12. ADJOURN

13. (reserved)

14.FOR YOUR INFORMATION

Enclosed: (none)

Upcoming Meetings:

Wed., Nov 17 Board of Supervisors – Budget Hearing

Mon., Nov. 22 General Forum

Wed., Dec. 8 Board of Supervisors

Tue., Dec. 21 General Forum

Mon., Jan 3 – 4 pm Board of Supervisors – Reorganization

Mon. Jan. 24 General Forum

Wed., Jan. 26 Board of Supervisors

Items to be Scheduled - as prioritized on Jan 4, 2021, revised February 10 and April 28

- a. Sustainability Resolution (August 2018)
- b. Open Space preservation options (October 2018)
- c. Regulating Special Events on Public Property (Sept 2017)
- d. Authorities dissolution (December 2018)
- e. Home Occupations – potential change by Ordinance (Dec 2017)
- f. Stargazing Permits (Feb 2020)